



MOUNTAIN VIEW GROUP

Producer

Date: April 29, 2010

Mountain View Group, a creative media agency with an emphasis on corporate communications and media production is looking for a seasoned Producer in our **Atlanta, GA** office.

This unique position is best-suited for someone with a minimum of 5 years production experience and the comprehensive skill set to execute on various scopes of production. Responsibilities include:

- Produce corporate videos, broadcast spots, and other digital media
- New business development (i.e., proposal writing, quotations – not necessarily lead generation)
- Account management

Strong client relations, meticulous organization, content management, knowledge of production process from development through post, along with budget/financial management abilities are essential skills. In addition to production, successful candidate will help in business development and account management.

Professionalism, rigor, flexibility, dedication to work, and willingness to travel required. Interested applicants should send a cover letter and resume to:

Jenn Nelson, Office Manager
Mountain View Group, Ltd.
mvg.jobs@mountainviewgroup.com
www.mountainviewgroup.com

No telephone calls please.